

# First Presbyterian Church

CHILDREN'S DAY  
CHILDREN'S DAY



***“Let the little children come to me, and do not hinder them,  
for the Kingdom of heaven belongs to such as these.”***

***1201 Stubbs Avenue  
Monroe, LA 71201  
Phone: (318)-323-9402  
Fax: (318)-323-9468***

First Presbyterian Church  
Children's Day Inn

Children's Day Inn at First Presbyterian Church offers a program for infants through age 3. Our staff is dedicated to making this program a happy and loving experience for all ages. We strive to meet the spiritual, emotional, physical, and social needs of each child. We do this through a number of activities such as:

- \* Conversation
  - \* Art
  - \* Music
  - \* Games
  - \* Dramatic Play
  - \* Finger Painting
  - \* Outside Play
  - \* Bible Stories
  - \* Books
  - \* Fine Motor Skills
- \* And many others.....



ENROLLMENT

Please return your enrollment form and signed contract with registration fee as soon as possible to ensure a space for your child. Also, we require a copy of your immunization records. These must accompany your registration form! You may return paperwork and registration fee to:

***Children's Day Inn***  
***1201 Stubbs Avenue***  
***Monroe, LA 71201***

Please feel free to call us at (318) 323-9402

SCHOOL DAYS

We will follow the Monroe City School System for holidays and school closings. If there is a doubt about closings due to bad weather, we will notify the radio and television stations of decisions.



## INFANTS ,CREEPERS, TODDLERS, AND TWOS/THREES

The classes for these age groups meet on Tuesdays, Wednesdays, and Thursdays from 9:30 AM until 2:30 PM. There is an Early Bird program starting at 8:00 AM for parents who need the extra time. Options are as follows:

- \* Three Days/wk                      Tuesdays, Wednesday, and Thursdays
- \* Two Days/wk                        Tuesdays and Thursdays
- \* One Day/wk                         Tuesday or Wednesday or Thursday

### REGISTRATION AND FEES

Monthly fees are:

9:30 - 2:30                      Early Bird 8:00

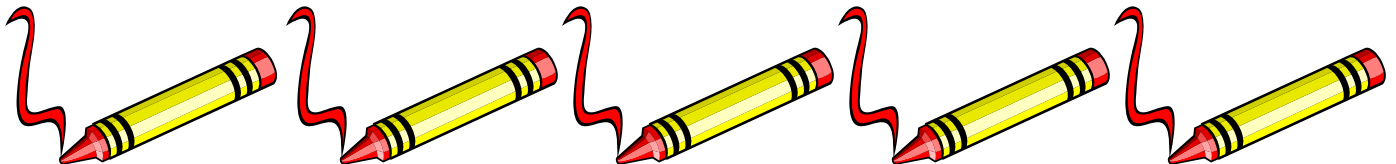
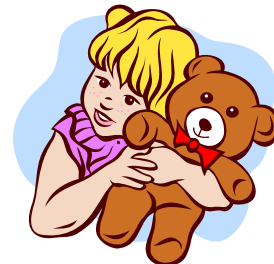
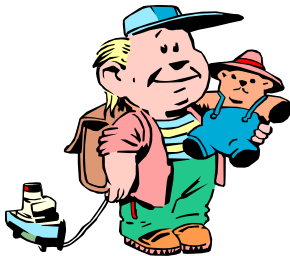
#### **1 Child**

1 Day	\$ 60	\$ 78
2 Days	\$120	\$156
3 Days	\$180	\$234

#### **2 Children**

1 Day	\$100	\$130
2 Days	\$200	\$260
3 Days	\$300	\$390

**Registration Fee \$40  
per child**



## CDI POLICIES

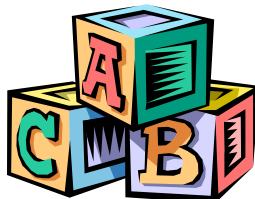
TUITION - Fees are the same each month, regardless of the number of school days. Tuition is due on the first of each month. Please be courteous in this matter as we are a non-profit program, operating within a budget.

LATE FEES - There is a \$10 late charge if tuition is paid after the fifteenth of the month. Also, there is a \$15 charge on all returned checks. .

ARRIVAL AND PICK-UP TIMES - Please do not bring your child before starting time, as our teachers use this time to get ready for the day. This is so that their full attention can be given to your child once they arrive. You may take advantage of our Early Bird Program if needed, which begins at 8:00 a.m. If you do not use this program, please bring your children at 9:30. Also, please be prompt in picking your children up in the afternoon. **Parents are required to complete the sign-in sheet upon arrival**— this includes emergency number and information as to who will pick the child up. Children will NOT be released to go with anyone other than the name listed on “pick-up” column, unless an earlier contact by phone grants permission for someone else to pick your child up. Under any circumstance, children will be released to go **ONLY** with the names listed as emergency contacts or pickup persons on enrollment information form completed by parents.

DROP-OFF AND PICK-UP PROCEDURES - Parents **MUST** park in a parking space when dropping off and picking up their children. This procedure was put into place to avoid any unnecessary car accidents.

SNACKS AND LUNCHES - Please send finger foods that can be warmed quickly. Infants will need at least two bottles and any food necessary. Please send juice in sippy cups. A snack will be provided daily.



## CDI POLICIES - cont.

**CLOTHING** - Each child is to have a change of clothing every day. You may send this each day in a diaper bag or put a complete change in a Ziploc bag with your child's name, and leave it at school. Please dress your child in appropriate play and outside clothing. We will go outdoors unless it is raining or extremely cold!

**REST TIME** - With the exception of infants, all children will have rest time after lunch. You will need to send a mat (cover this with a pillowcase or other comfortable material), and a blanket. You may send a pillow, and your child's favorite naptime 'buddy'.

**PERSONAL TOYS** - Please do not allow your child to bring toys from home. We cannot be responsible for keeping up with these. The only exception to this is a favorite naptime companion, which will be left in the cubby until naptime.

**Health and Medical Information** - Parents, **PLEASE DO NOT** send your child to CDI if he or she is ill, or has been ill within the last 24 hours! This includes fever, diarrhea, vomiting, constant cough, earache, rash, sore throat and **green or yellow nasal discharge**. This is a sure sign of infection, and you must have a doctor's statement saying otherwise in order for your child to attend with anything other than a clear, runny nose. If your child begins to show signs of illness during the school day, you will be called to come and pick him/her up. Teachers may not give medicine at school. For your protection, as well as the safety of all children, please adhere strictly to this policy.

Please report any illness or exposures to communicable diseases. Parents will be informed when the child has been exposed to communicable diseases in the classroom.

In case of an emergency requiring medical attention, the child's parent will be called immediately. The child will be taken by the teacher or the director to the emergency room or your personal physician, if we are unable to locate the parent or emergency contact. Please keep the director informed of the child's current doctor and the names of other adults to contact in the event a parent cannot be reached.

**LABELING** - Please label all items brought from home. These include: lunch boxes and cups, outer clothing, mats, pillowcases, blankets, bottles, and diaper bags. This is the only way to keep up with everyone's things.

Thank you for sharing your child with us this year. We believe children are gifts from God. Our goal is to provide them with a safe, fun, and loving environment!

